

**Who:** The Volunteer Income Tax Assistance (VITA) program offers free tax assistance, preparation, and electronic filing services for people with low-to-moderate incomes (generally less than \$66,000) and people with disabilities. VITA is a program of Goodwill Industries of North Central Wisconsin (NCW).

**When:** January 29 - April 17, 2018

**Walk-ins:**

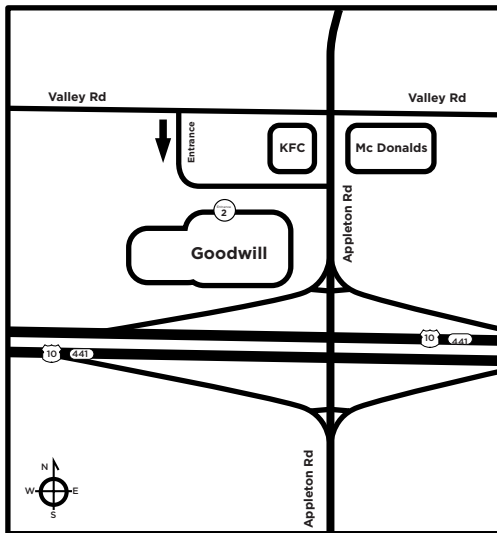
Mon. & Wed.: 1:00pm - 6:00pm  
Saturday: 8am-Noon

**Appointments (call 920-968-6044):**

Tuesday: 5:00pm - 8:00pm  
Thursday: 12:30pm - 6:00pm

Walk-in service may be limited due to high demand. Please allow a minimum of one hour processing time. We may fill to capacity prior to site closing times during peak periods.

**Where:** Goodwill Community Campus - Door 2  
1800 Appleton Road  
Menasha, WI 54952



## What to Bring

- Photo ID for yourself and your spouse
- Social Security cards or ITIN letters for you, your spouse and dependents you will be claiming
- Birthdates for you, your spouse and dependents
- Copy of last year's Federal and State tax returns (transcript copy is available at www.irs.gov)
- Your spouse, if you are filing a married filing as a joint return. Both spouses must be present to sign the required forms.
- For direct deposit, proof of account and bank's routing number

**All information statements, including but not limited to:**

- Wage statements from all employers (W-2) for you and your spouse (if filing jointly).
- Interest and dividend statements (1099-INT and 1099-DIV).
- Unemployment income (1099-G).
- State tax refund if itemized last year (your return included a Schedule A) (1099-G).
- Gain/loss from sale of stocks and any carry forward gain/loss (1098-B and/or Broker's statements).
- Pension, Annuity or IRA Distributions (1099-R).
- Social Security statements (SSA-1099).
- Railroad Retirement Benefits (RRB-1099).
- Tuition Payment statements (1098-T).
- Property tax receipt(s) for any property taxes paid in 2017 and 2017 property tax bill.
- Health Savings Accounts (5498-SA, 1099-A).
- Student Loan interest (1098-E).

**Information regarding any other sources of income, both taxable and nontaxable, but not limited to:**

- Alimony received.
- Self-employment income from own business or odd jobs and expenses (1099-MISC).
- Gambling and prize winnings (1099-MISC or W-2G).
- Scholarship income.
- Tip income.
- Disability income (Workers Compensation or Insurance).

**Information regarding all other deductions/credits, but not limited to:**

- Child/Dependent expenses and provider info (EIN/ Social Security number, address)
- Medical or dental expenses you paid during 2017 that were not reimbursed by your health insurance. This includes premiums for medical/dental insurance you paid.
- Health Insurance Marketplace statement (1095-A)
- Health Insurance Coverage (1095-B, 1095-C)
- Mortgage interest paid (1098).
- Charitable contributions.
- Education expenses (1098-E/1098-T and receipts/statement of account for tuition, books, supplies and equipment required for enrollment or attendance) and scholarships/grants received. Bring both your 2017 and 2016 1098-T.
- IRA contributions.
- Rent payments made in 2017.
- Alimony paid and recipient's Social Security number.
- If you received a First Time Home Buyer Credit in a previous year, bring information on the purchase date and the amount of the credit you received.
- Gambling losses (up to the amount of winnings received) if itemizing on Schedule A.
- Estimated Federal and State withholding tax payments made.

**For Homestead Credit including, but not limited to:**

- Original and unaltered rent certificate and/or copy of 2017 Property Tax bill.
- Printout of any Wisconsin Works (W2) payments received in 2017.
- County Relief, Kinship Care or other cash public assistance.
- Amount of SSA, SSI, SSI-E, and Caretaker Supplement payments.
- Child support, maintenance and other support.
- If under age 62 and you have no W-2 or self-employment income, bring proof of disability statement from either physician, Veteran's or Social Security Administrations.

## Self Prep:

Free tax software is available at [www.filetaxes4free.org](http://www.filetaxes4free.org) for taxpayers with \$66,000 or less in household income who want to prepare and e-file their own federal and state returns.

## We can prepare:

### FEDERAL:

- 1040EZ
- 1040A
- 1040
- Schedule A (*Itemized Deductions*)
- Schedule B (*Interest & Dividends*)
- Schedule C-EZ (*Self-Employment*)
- Schedule EIC (*Earned Income Credit*)
- Schedule R (*Disabled/Elderly Credit*)
- 2441 (*Child & Dependent Care Credit*)
- 8812 (*Additional Child Tax Credit*)
- 8863 (*Education Credits*)

### WISCONSIN:

- Form 1, 1A, and WIZ
- Homestead Credit

## We cannot prepare:

- Household Income (*Adjusted Gross Income*) greater than \$66,000
- Married filing separately (*unless involves a dependent child and filing as Head of Household*)
- Divorced in 2017
- Military-Active Duty wages
- Schedule C
- Complicated and Advanced Schedule D
- Schedule E (*Rental Income, Partnerships, S-Corps*)
- Schedule F (*Farm Income/Loss*)
- 2106 (*Employee Business Expenses*)
- 3903 (*Moving Expenses*)
- 4684 (*Casualty Losses*)
- 8606 (*Non-Deductible IRAs*)
- 8615 (*Tax for Certain Children with Investment Income*)
- 1099-A, Acquisition or Abandonment of Secured Property
- 1099-C, Cancellation of Debt for a Personal Residence
- Out-of-state returns

Goodwill Industries of North Central Wisconsin (NCW) is one of 165 regional Goodwill organizations throughout North America and across the world. A member of Goodwill Industries International and Rehabilitation For Wisconsin, it has been serving north central Wisconsin communities since 1971.

Goodwill NCW is a not-for-profit, 501(c)(3) human services organization. It covers 35 counties and includes 27 retail stores and training centers from Manitowoc to La Crosse, and as far north as Rice Lake and Rhinelander. It is based at the Goodwill Community Center in Menasha.

This past year, Goodwill NCW helped improve the lives of 63,368 people across north central Wisconsin through 26 programs and services. Among the programs it offers are:

- **Financial Information and Service Center (FISC)**, which provides financial education, budget counseling and debt management programs.
- **Vocational Support Services (VSS)**, which helps people with disabilities in obtaining and maintaining employment in the community.
- **GoodNeighbor**, which is a referral program that partners with local social service agencies to distribute Goodwill certificates so people can shop for emergency clothing and household items in their time of need.

Goodwill NCW is pleased to sponsor the VITA program again this year as part of its continuing commitment to improve the community.

Taxpayers with a disability may request a reasonable accommodation and taxpayers with limited English proficiency may request language assistance to access service.

# Goodwill

Goodwill Industries of North Central Wisconsin, Inc.  
1800 Appleton Road  
Menasha, WI 54952  
920-968-6044 TDD: 920-731-6623  
[www.filetaxes4free.org](http://www.filetaxes4free.org)  
*Equal Opportunity Provider*

# Free Income Tax Assistance

**January 29 - April 17, 2018**  
**Goodwill Community  
Campus  
Entrance #2**



# VITA

VOLUNTEER INCOME TAX ASSISTANCE  
A PROGRAM OF Goodwill